

**GALWAY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
MINUTES**

**Thursday, October 21, 2021  
Executive Session 5:30 PM  
Regular Session 6:30 PM**

**MEETING CALLED TO ORDER**

The Meeting was called to order by Board President, Linda Jackowski, at 6:30 PM in the Auditorium.

**EXECUTIVE SESSION**

Motion Jay Anderson, Second Michelle Bombard

To enter Executive Session at 5:30 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 5-Yes 0-No

**REGULAR SESSION**

Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn

To return to regular session at 6:30 PM in the Auditorium

All voted aye to approve the Motion. Motion approved 5-Yes 0-No

**CLERK PRO TEM**

Motion Dennis Schaperjahn, Second Jay Anderson

Appoint Courtney Sayward, Business Administrator, as Clerk Pro Tem.

All vote aye to approve the Motion. Motion approved 5-Yes 0-No

**PLEDGE OF ALLEGIANCE** – was recited.

**ADDITIONS/REVISIONS TO THE AGENDA** – were noted

**PUBLIC COMMENT ON AGENDA ITEMS** – none

**BOARD MEMBERS PRESENT** – Jay Anderson, Dennis Schaperjahn, Linda Jackowski, Stacey Caruso-Sharpe and Michelle Bombard.

**BOARD MEMBERS ABSENT** - Karen English and Joan Slagle.

**OTHERS PRESENT** - Brita Donovan, Superintendent of Schools; Michael Miller, Jr./Sr. High School Principal, Courtney Sayward, Business Administrator, Michelle McDougall, Elementary School Principal, Elise Britt-Gaeta, Athletic Director/Assistant Principal, Employees and Community Members.

**PRESENTATIONS**

- The District's independent external auditor, Mr. Michael Rossi from West & Company LLP, recently concluded the audit of the fiscal affairs of the Galway Central School District for the period July 1, 2020 - June 30, 2021 and reported his findings to the Board of Education and those present. The firm audited the records of the Business Office and Extra Classroom Activity Accounts, tested financial data, and analyzed the financial condition of the district. Mr. Rossi further reported that the District is in a good financial state.

**SUPERINTENDENT’S REPORT**

- School Board recognition week was October 18-22, 2021. The Board was recognized for all their hard work and dedication to the District and were presented with a gift and certificates of appreciation.
- Harold Nickelson, Interim Transportation Supervisor, was introduced to the Board.
- The Bus drivers were offered a driver wage increase and a CSEA referral bonus for new drivers. CSEA will be meeting to discuss this in the coming weeks.

**PERSONNEL** - None

**APPROVAL OF CONSENT AGENDA**

Motion Jay Anderson, Second Stacey Caruso-Sharpe to accept the following Consent Agenda:

CONSENT AGENDA	
FINANCIAL REPORTS/BOARD MEETING MINUTES	
September 23, 2021	Board Meeting Minutes
October 7, 2021	Board Meeting Minutes
August 2021	Treasurer’s Report
CSE/CPSE RECOMMENDATIONS	
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7392; 7519; 7594; 7615; 1500; 5326; 5552; 7617; 7614; 6015; 7399; 5514; 7603; 6620; 6822; 7585; 7009; 6452; 1651; and 7418.	
RESIGNATIONS/OTHER	
Accept the Resignation of Jessica Stark from her Teacher Aide position effective October 12, 2021.	



Accept the Resignation of Joanne Slezak from her Bus Driver position effective October 6, 2021.

Accept the Resignation of Brittany Jabonaski from her Teacher Aide position effective October 11, 2021.

Accept the Resignation of Jarrod Abrams from his Bus Driver position effective October 14, 2021.

Accept the Resignation of Tyler Banks from his Substitute Cleaner position effective September 23, 2021.

Accept the Resignation of Mayra Encarnacion from her Bus Driver position effective October 22, 2021.

Accept the Resignation of Allison Leonardo from her English Language Arts Lab Teacher position effective November 12, 2021.

#### APPOINTMENTS

NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Tina Grolley	Pupil Services (Special Ed) Team Leader (Grades K-6)	\$2,489/yr.	10/18/2021
Cheryl Porter	Teacher Aide	\$12.50/hr.	10/5/2021
Brenda Elwood	Teacher Aide	\$12.50/hr.	9/30/2021
Cindy Caputo Klock	Substitute Food Service Helper	\$12.50/hr.	9/27/2021
Leona Smith	Cleaner	\$14.50/hr.	10/4/2021
Brandy Kenyon	Chaperone – Sports	\$82.00/night	9/27/2021
Allison Leonardo	Chaperone – Dances	\$84.00/night	9/29/2021
Amy David	Chaperone – Dances	\$84.00/night	9/29/2021
*All Instructional Staff*	After School ELA/Math and Homework Lab	\$43.00/hr.	9/7/2021
Derek Swartz	Chaperone – Sports	\$82.00/night	9/30/2021
Derek Swartz	Scorekeeper	\$63.00/night	9/30/2021
Derek Swartz	Timer	\$63.00/night	9/30/2021
Derek Swartz	Ticket Sales	\$63.00/night	9/30/2021
Gregory Perron	Ticket Sales	\$63.00/night	10/14/2021
Gregory Perron	Chaperone	\$82.00/night	10/14/2021
Gregory Perron	Head Auto Repairer	\$23.00/hr.	10/14/2021
Karen Moffatt	Weight Room Supervisor	\$22.00/hr.	10/15/2021
Katrina Barr	Mentor	\$30.00/hr.	10/14/2021
Misty Stevens	Food Service Helper	Min Wage	10/14/2021
David Currie	Substitute Bus Driver	\$16.50	10/21/2021

Approve a stipend in the amount of \$30.00 per day (Tuesdays and Thursdays) for Mary C. Ogden for transportation supervisory duties effective September 30, 2021.

Approve a stipend in the amount of \$30.00 per day (Tuesdays and Thursdays) for Kate Keller for transportation supervisory duties effective September 30, 2021.

The probationary term of Stacie Butterfield, Cleaner, has ended and the position is now permanent effective September 22, 2021.
The probationary term of Elizabeth VanAken, Food Service Helper, has ended and the position is now permanent effective September 29, 2021.
The probationary term of Kimberly Bierman, School Secretary, has ended and the position is now permanent effective October 14, 2021.
Approve Amy Kondrat for Substitute School Secretary in the amount of \$22.00/hour effective October 13, 2021.
Approve Harold Nickelson as Interim Supervisor of Transportation for the amount of \$300.00 per day effective September 29, 2021.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**NEW BUSINESS**

**1. Motion Stacey Caruso-Sharpe, Second Michelle Bombard**

<u>BUDGET DEVELOPMENT CALENDAR</u> <u>FOR 2022-2023 SCHOOL BUDGET</u> <u>GALWAY CENTRAL SCHOOL DISTRICT</u>		
DATE		DESCRIPTION
<b>PHASE I</b> October 21	2021	<u>Board Meeting</u> -2022-23 Budget Development Calendar to the Board for adoption
November 4 – 18	2021	Meet with Administrators/Supervisors and distribute Budget Guidelines
December 16	2021	<u>Board Meeting</u> – Presentation of Long-Range Financial Plan (Update)
<b>PHASE II</b> January 6	2022	<u>Board Work Session</u> – Discuss and Develop Budget Goals
January 15 (est.)	2022	Governor's Budget Proposal for State Aid Distribution made available to School Districts
January 20	2022	<u>Board Meeting</u> – Presentation of “Rollover” Budget 2021-22 to 2022-23
<b>PHASE III</b> February 17	2022	<u>Board Meeting</u> – Presentation of <u>Preliminary</u> 2022-23 Budget
March 1	2022	Submit 2020-21 Calculation for Tax Levy Limit to the Office of the Comptroller, Tax & Finance and State Education Department (SED)
March 10	2022	<u>Board Work Session</u> – Presentation of <u>Tentative</u> 2022-23 Budget
March 24	2022	<u>Board of Education Meeting</u> – Presentation of <u>Revised Tentative</u> 2022-23 Budget



March 29	2022	Publication of 1st Legal Notice of School Budget Hearing and Budget Vote. (published again on April 9, 16 and 30)
<b>PHASE IV</b> April 21	2022	<u>Special Board of Education Meeting - ADOPT 2022-23 BUDGET &amp; PROPOSITIONS</u> ; Approve Property Tax Report Card
April 22	2022	Submit Property Tax Report Card to SED and Local Newspapers (no later than April 23rd)
April 18	2022	Deadline for Submission of Voter Petitions for Propositions to be Placed on Ballot (30 days preceding budget vote)
April 18	2022	School Board Candidate Nominating Petitions due in District Clerk's Office by 5:00 PM (30 days preceding budget vote)
April 19	2022	Date of Drawing by District Clerk for Determination of Order for Listing Board Candidates on Election Ballot. 9:00 AM – District Office Conference Room
April 25	2022	Budget Newsletter prepared and sent to the printing company
April 26	2022	Budget Statement and required attachments made available 7 days prior to budget hearing
May 2	2022	Voter Registration Day
<b>PHASE V</b> May 5	2022	<u>Board Work Session</u> and PUBLIC HEARING on <u>Proposed 2022-23 Budget</u>
May 6	2022	Budget Notice and newsletter mailed to eligible voters after the budget hearing, but no later than six days prior to the vote
May 17	2022	<b>ANNUAL MEETING:</b> Date of voting by eligible residents on <u>2022-23 Budget; Propositions; Members of the Board of Education</u>
May 17	2022	<u>Board of Education Meeting</u> – Board accepts election results after polls close and results are announced
June 13	2022	Last date for candidates for election to Board of Education to file final campaign expenditure report with District Clerk and Commissioner of Education
<b>PHASE VI</b> June 21	2022	Statewide Budget Revote Day
June 22	2022	Adopted 2022-23 Budget Finalized and Implemented

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

## 2. Motion Michelle Bombard, Second Dennis Schaperjahn

Accept the District's Independent Auditor's Report of the 2020-21 school year financial records indicating compliance with State of New York procedures and regulations. It will be filed with the Office of the

Comptroller of NYS and the State Education Department, as required by law. The general public will be informed and a copy will be available for a period of 30 days in the Office of the District Clerk daily during working hours.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**3. Motion Jay Anderson, Second Michelle Bombard**

Approve trip to MetLife on October 27, 2021.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**4. Motion Michelle Bombard, Second Stacey Caruso-Sharpe**

Approve 8th Grade trip to New York City on June 7, 2022.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**5. Motion Dennis Schaperjahn, Second Michelle Bombard**

To Approve the Resolution for a 2021-22 Budget Transfer for Special Education Increased Costs - Advanced Therapy.

All voted aye to approve the Motion. Motion passed. 5-Yes 0-No

**PUBLIC COMMENT**

- Crystal Pashley believes our mask policy is stricter than other districts and is asking the Board and Administrators to consider mask breaks every hour.
- Jeremy Sowle informed the Board that he recommends the District should be taking a common sense approach to the mask issue. He also inquired as to why last year the students were able to have masks off if socially distanced and not this year. The masks are affecting the children and will continue to do so.
- Richard McKeever encourages the Board to call him to discuss how we can help the children.

**BOARD MEMBER COMMENTS** - None

**ADJOURNMENT**

Meeting was adjourned at 7:15 PM.

Respectfully submitted,

*Linda M. Dumblewski*

Linda M. Dumblewski  
District Clerk

**BOARD OF EDUCATION**

**GALWAY CENTRAL SCHOOL DISTRICT**

**RESOLUTION FOR 2021-22 BUDGET TRANSFER:**

**Special Education Contractual Services**

**WHEREAS**, there is a need to transfer appropriations within the adopted 2021-22 General Fund operating budget for the Galway Central School District in order to provide funds for increased contract costs with Advanced Therapy, PLLC.

**WHEREAS**, said transfer can be accomplished without an impact to the original amount of the adopted 2021-22 Budget.

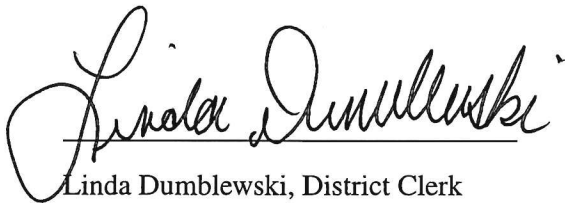
**BE IT HEREBY RESOLVED**, that the Board of Education of Galway Central School District authorizes and directs adjustments to the general appropriations of the Galway Central School District for the fiscal year of 2021-22 to provide for the proper expenditure of the appropriations as follows:

<b>From Budget Code</b>	<b>To Budget Code</b>	<b>Amount</b>	<b>Purpose</b>
A9020.800-00-0000	A2250.400-09-0000	\$24,000	To cover increased contractual cost for Advanced Therapy, PLLC.

Yes 5 No 0 Abstain 0

MOTION PASSED

The above resolution adopted this 21st day of October, 2021, upon the motion of Dennis Schaperjahn, and seconded by Michelle Bombard.

  
Linda Dumblewski, District Clerk

(seal)

